



BOARD OF SUPERVISORS REGULAR MEETING
MONDAY, APRIL 18, 2016
6:30 PM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522

www.AppomattoxCountyVA.gov

BOARD OF SUPERVISORS

Handicap Accessibility Statement

Call to Order

Invocation -- Mr. Millner

Pledge of Allegiance

Setting of Agenda

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

1. [16-0092](#) Comprehensive Plan Update
Philipp Gabathuler, Senior Planner, Region 2000 Local Government Council, will report to the Board of Supervisors on the ongoing Comprehensive Plan update. The process is entering the final stages with the Planning Commission and will be presented in full to the Board in the upcoming months.
Department: Community Development
Suggested Actions: No Suggested Action
Documents: [Comp Plan Update BOS April 2016.pdf](#)
2. [16-0093](#) Special Recognition of Gene Stewart, VDEM Regional Coordinator
The Board requested that Mr. Gene Stewart, VDEM Regional Coordinator, be invited to the April meeting to be recognized for his concentrated efforts in assisting the Appomattox County staff and citizens during the February 24th tornado recovery efforts.
Department: Board of Supervisors, Administration
Suggested Actions: No Suggested Action
3. [16-0094](#) Recognition of Regional Spelling Bee Winner
Chloe Epps, a 7th grader at the Appomattox Middle School, won the 2016 News & Advance Regional Spelling Bee and will now compete at the Scripps National Spelling Bee in Washington, D.C. in May. A resolution is attached for your review and adoption.
Department: Board of Supervisors, Clerk of Circuit Court, Commissioner of the Revenue, Commonwealth's Attorney, Sheriff, Treasurer, County Boards & Commissions, Animal Control, Community Development, Comprehensive Services Act, Economic Development, Parks, Recreation & Tourism, Public Safety, Solid Waste Management, Voter Registrar, Administration, Maintenance, Victim-Witness Program, Civil War Sesquicentennial, Information Services, Purchasing, Human Resources, Finance, Animal Shelter
Suggested Actions: No Suggested Action
Documents: [Resolution - Chloe Epps.pdf](#)



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4. [16-0095](#) Recognition of Delonta Kelso - Indoor Track State Champion
Delonta Kelso, a Junior at Appomattox County High School, won the Class 1A/2A Indoor Track 55 Meter Hurdles state competition in February 2016. A resolution is attached for your review
Department: Board of Supervisors, Administration
Suggested Actions: No Suggested Action
Documents: [Resolution - Delonta Kelso.pdf](#)
5. [16-0096](#) Request to Extend Real Estate Payments - Sarah Henderson, Commissioner of Revenue
Ms. Henderson requested to appear before the Board to request an extension for the June 2016 Real Estate Tax Collections.
Department: Board of Supervisors, Commissioner of the Revenue, Treasurer, Administration
Suggested Actions: No Suggested Action
Documents: [Letter Commissioner of Revenue.pdf](#)

ADMINISTRATOR'S REPORT
ATTORNEY'S REPORT

ACTION ITEMS

6. [16-0097](#) Rules of Order for the Governing Body
The Rules of Order for the Governing Body were tabled at the January 4, 2016 meeting. The Board members needed additional time to review "Robert's Rules of Order, Newly Revised, 11th Edition" amended to require a second for all motions and to allow the Chairman to make and second
Department: Board of Supervisors, Administration
Suggested Actions: Approve Recommendation
7. [16-0098](#) Board By-Laws and Rules of Procedure
The Board did not adopt the Board By-Laws and Rules of Procedure at the Organizational meeting as you needed additional time to review and discuss. Therefore, the Board should determine if it is the favor to adopt the existing By-Laws or recommend changes.
Department: Board of Supervisors, Administration
Suggested Actions: Approve Recommendation
Documents: [Bylaws and Rules of Procedures.pdf](#)
8. [16-0099](#) Board Remote Participation Policy
Attached for your review is a memo from the County Attorney, John Overstreet, concerning the Board's desire to adopt a Remote Participation Policy. Mr. Overstreet is prepared to discuss the memo with the Board if questions should arise.
Department: Board of Supervisors, Administration
Suggested Actions: Approve Recommendation
Documents: [Remote Participation in Meetings.pdf](#)
9. [16-0100](#) Special Event/Entertainment Application
Attached for your review is a request from Ken and Bonnie Swanson to sponsor a Fundraiser on May 7th for the tornado victims of the Evergreen community. The event will be located at 7169 Old Evergreen Road and will include a day of music and food.
Department: Board of Supervisors, Administration
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Suggested Actions: Approve Recommendation
Documents: [Special Entertainment-Event Application.pdf](#)

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

10. [16-0101](#)

Consent Agenda

Payment of Invoices Authorization -- Please review and approve the attached invoices for payment.:

April 7, 2016 - \$1,236,686.42

RE: Debt Service payment, credit card & utility bills.

April 18, 2016 - \$315,124.92

RE: Monthly Invoices

Supplemental Appropriations-- Please supplement by consent and appropriate the following:

1. Department of Social Service

RE: Reimbursement from Social Services

5301-2002	VRS	\$11,708.79
5301-2006	Group Life	\$ 716.87
5301-2002	ICMA-RC	\$ 246.20

2. J. Robert Jamerson Library

7301-5411	Books	\$261.00
7301-5401	Office Supplies	\$880.05
7301-5415	Summer Reading	\$ 6.50
7301-5201	Postage	\$ 2.75

3. County Administration

RE: Refunded from the BB&T Credit Card. The County no longer uses the BB&T account and requested a refund of the credit funds that have been on the card for several years.

\$3782.70 to 1101-5804 Operating Reserve

4. Animal Control

\$463.32 to 3501-5804, Donations Only

5. Sheriff's Department

RE: Security performed by the deputies during the Appomattox County High School's basketball games on February 17th and February 9th.

\$217.48 to 3102-1002, Sheriff's Overtime.



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RE: The Sheriff is requesting that these funds be supplemented back into his operating budget which was significantly impacted by the February 24th tornado.

\$5,534.61 to 3102-1002, Overtime

\$346.52 to 3102-5408, Fuel

Department: Sheriff, Treasurer, Animal Control, Administration, Finance

Suggested Actions: Approve Recommendation

Documents: [Check Register -- 4-7-2016.pdf](#), [Check Register -- 4-18--2016.pdf](#)

ITEMS REMOVED FROM CONSENT
REPORTS AND INFORMATIONAL ITEMS

11. [16-0102](#) Robert E. Lee Soil & Water Conservation District
Attached for your review are the February 25, 2016 Board of Directors monthly meeting minutes.
Suggested Actions: No Suggested Action
Documents: [RE Lee Soil & Water Conservation District.pdf](#)
12. [16-0103](#) Appomattox County Public Schools
Attached for your review is a copy of the March, 2016, Month-End Financial Report from the school division.
Suggested Actions: No Suggested Action
Documents: [ACPS Financial Report March 2016.pdf](#)
13. [16-0104](#) Department of Alcoholic Beverage Control
Attached for your review is a copy of Ranson's Inc, Rail Yard Restaurant, Wine and Beer on Premises and Mixed Beverage license application request from the Virginia Department of Alcoholic Beverage Control.
Department: Board of Supervisors, Administration
Suggested Actions: No Suggested Action
Documents: [Department of Alcoholic Beverage Control.pdf](#)
14. [16-0105](#) Adventist Community Services
Attached for your review is a letter of appreciation from Robert Mitchell, State Coordinator, Adventist Community Services.
Department: Board of Supervisors, Administration
Suggested Actions: No Suggested Action
Documents: [Letter- Adventist Community Services.pdf](#)

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.



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UPCOMING MEETINGS

Wednesday, April 27, 2016 @ 6:30 PM

Public Hearing

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia

Monday, May 5, 2016 @ 6:30 PM

Regular Scheduled Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia

Monday, May 16, 2016 @ 6:30 PM

Regular Scheduled Meeting

Board of Supervisors Meeting Room

171 Price Lane, Appomattox, Virginia

ADJOURNMENT